



## TEC

TOWNSEND ENERGY COMMITTEE  
272 Main Street  
Townsend, Massachusetts, MA 01469

Michael Brown, Ph.D., Susan Dejaniak, PMP,  
Edward Hermann

**OCTOBER 2, 2014  
TOWNSEND ENERGY COMMITTEE  
SELECTMEN'S CHAMBERS  
MEMORIAL HALL  
7 PM  
MEETING MINUTES**

1. **Call the meeting to order:** Chairman Michael Brown called the meeting to order at 7:05pm. Present were members Michael Brown (MB), Ed Hermann (EH), and Sue Dejaniak (SD). Also present was staff support Karen Chapman (KC).
2. **Approval of Meeting Minutes: 6/9/14, 9/8/14:** EH moved to approve the minutes of 6/9/14, with MB seconded and all in favor with SD abstaining. EH moved to approve the minutes of 9/8/14, with SD seconded and all in favor.
3. **Update on Energy Conservation Measures:** Installation of the new insulated garage door is complete at the Police Station. Approval from the State was obtained for a lighting retrofit of the outside lights at the Library/Senior Center to be completed in November.

Discussed increase in diesel gasoline usage by the Fire Department and additional driving trainings they have performed.

Discussed South Street bridge lights and their nonconformity to the town's lighting bylaw and switching out the bulbs for LEDs.

Discussed MEI and the "weather normalized" data which shows that we have a 13.55% reduction in energy use as compared to the 2% reduction in use by not using "weather normalized" data. KC will investigate this discrepancy.

4. **Discuss Update to Selectmen on October 7<sup>th</sup>:** We are on the agenda with the Board of Selectmen to update them on our progress to date. KC will create a list of all the projects completed to date and representative data for energy use and reduction to date.

5. **Topics not reasonably expected by the chair 48 hours before the meeting:** none
  
6. **Schedule Next Meeting:** TBD by email.
  
7. **Adjourn:** SD moved to adjourn at 8:35pm with EH seconding and all voting in favor.

Minutes taken and transcribed by Karen Chapman

Materials used in this meeting can be found in the Land Use Coordinators office files.